



Hamilton/Burlington SPCA
Board Meeting Minutes
Tuesday January 13, 2015. 6:00 pm
Bay Gardens Funeral Home, 947 Rymal Road East Hamilton, ON

Present: M. Strecker, Chair; M. DeWildt; A. Green; A. Hamm; J. Junaid; S. Merulla; M. Moore; S. Rowe; K. Ugenti; M. Emo, CEO

Regrets: B. Holton; C. Meikle

1.0 Welcome

M. Strecker called the meeting to order at 6:05 p.m. with quorum in place.

2.0 Approval of Agenda

S. Merulla moved to approve the agenda with the following additions: New Business Items: 8.2 National Cupcake Day; 8.3 Annual HBSPCA Open House; and 8.4 HBSPCA Vice-Chair Nomination. **A. Green seconded. Motion carried.**

3.0 Declarations of Interest

None declared.

4.0 Approval of Minutes

A Hamm moved to approve the minutes of December 9, 2014. **K. Ugenti seconded. Motion carried.**

5.0 Business Arising

5.1 Draft Strategic Plan 2015-2017

Discussion highlights on the Draft Strategic Plan included:

- The three year plan will be supported by annual work plans inclusive of deliverables, targets and outcomes, and annual reports on progress to date;
- Feasible deliverables and targets for each of the directions will be informed by the annual budget (development underway);
- The draft plan includes some directions that have been approved by the Board e.g. implementing a living wage plan, or adopted by the Board e.g. implementing best practice shelter guidelines.
- The scope of annual work plans over three years will be shaped in part by available resources and by any changes in the environment (e.g. policy, regulation) having an impact on the organization's programs.

The suggestion was made that publishing shelter statistics would be consistent with the goal of transparency in the strategic plan and growing practice among animal shelters.

Subsequent to discussion about the strategy Preventing Homelessness and expanding TNR programs for feral cats to reduce their population, the suggestion was made that the City of Hamilton be asked review the feasibility of amending the by-law(s) to enable TNR in Hamilton neighbourhoods.

S. Rowe moved that a request to the City of Hamilton to review the feasibility of amending the by-law(s) to enable TNR be prepared. **Seconded by J. Junaid. Motion carried.**

Next steps for the Strategic Plan include developing feasible goals and targets in line with the annual budget, and developing a format for publication.

A Hamm moved to approve the direction of the Strategic Plan. **M. De Wildt seconded. Motion approved.**

6.0 Consent Agenda

M. Moore moved to receive the consent agenda. **K. Ugenti seconded. Motion carried.**

7.0 Committee Reports

7.1 Finance Report – November 2014

A Green highlighted features of the November 2014 Financial Report, noting that the 2014 budget is on track for a more positive variance than anticipated.

A Hamm moved to approve the October 2014 statements. **S. Rowe seconded. Motion carried.**

8.0 New Business

8.1 AGM Date

It was agreed that the HBSPCA Annual General Meeting will be held Tuesday June 9, 2015.

8.2 National Cupcake Day

The 3rd Annual National Cupcake Day, a pan Canadian fundraising event for shelter animals, is Monday February 23. Board members are invited to consider joining a related event at Eastgate Square on Friday February 13th, 12:00 noon – 1:30 pm. on behalf of the HBSPCA.

8.3 HBSPCA Open House

The 3rd Annual Open House launches National Cupcake Day on Saturday February 21. Board members are invited to join the Open House and meet the public between 11:00 and 2:00 pm.

8.4 Vice-Chair Nomination

A Hamm moved to nominate Melanie DeWildt for the position HBSPCA Vice Chair. **K. Ugenti seconded. Motion carried.**

9.0 In Camera

M. DeWildt moved that the meeting go in camera. **K. Ugenti seconded. Motion carried.**

M. DeWildt moved the meeting go out of camera. **A. Green seconded. Motion carried.**

10:0 Next Meeting

Tuesday, February 10, 2015. 6:00 pm. Bay Gardens Funeral Home, Rymal Road E.

11.0 **M. DeWildt moved** to adjourn the meeting at 8:20 pm.