



Hamilton/Burlington SPCA  
*Board Meeting Minutes*  
Tuesday, January 10, 2017. 6:00 pm.  
Stanley Avenue Baptist Church, Hamilton

Present: J. Gledhill, Chair; D. Brown; A. Johnson; M. Moore; J. Nemet; J. Stephenson; M. Strecker;  
C. Turner; M. Emo (CEO)  
Regrets: J. Mullen, K. Uggenti

---

1.0 Welcome

**J. Gledhill** called the meeting to order at 6:05 pm with quorum in place.

2.0 Approval of Agenda

**A. Johnson moved** to approve the agenda. **M. Strecker seconded. Motion carried.**

3.0 Declarations of Interest

None reported.

4.0 Approval of Minutes

**D. Brown moved** to approve the Board meeting minutes of December 13, 2016. **M. Strecker seconded. Motion carried.**

5.0 Business Arising

5.1 OSPCA Update

The Board confirmed its commitment to the scheduled court date proceedings in February.

6.0 Consent Agenda

**M. Strecker moved** to receive 6.2 (CEO Report) 6.3 (Program Reports) and 6.4 (Strategic Directions) in the consent agenda. **J. Nemet seconded. Motion carried.**

6.1 Chair's Report

J. Gledhill proposed a facilitator to assist the Board with its strategic plan, having completed a thorough review process and reference checks. Following approval of the Board, the candidate will be contacted to confirm her agreement to accept a contract.

**M. Strecker moved** to approve the proposed candidate. **J. Nemet seconded. Motion carried.**

## 7.0 Committee Reports

### 7.1 Governance Committee

M. Strecker, Chair, advised Board members that the Board Chair would be calling all Board Members to confirm their continued service to Board and or discuss renewal of Term. Recruitment for new Board members effective June 2016 will commence end of January. Member telephone survey is on track to commence in early February.

## 8.0 New Business

### 8.1 Stewardship Strategy

Melissa Bennett, Manager Development and Outreach, presented for discussion the HBSPCA approach to recognizing and thanking persons and groups who engage with HBSPCA programs and services and help advance our mission. A range of strategies and tactics is being expanded; staff and volunteers across all programs will continue to support stewardship implementation. Additional suggestions include a) clear roles for Board Members; b) introduce ways to acknowledge legacy gifts and related estate lawyers in November Month of Remembrance; and c) Board Chair to acknowledge first gift and donations greater than \$5,000.

### 9.0 In Camera:

**D. Brown moved** the meeting go in camera at 6:50 pm. **A. Johnson seconded. Motion carried**  
**M. Moore moved** the meeting go out of camera at 7:10 pm. **M. Strecker seconded. Motion carried.**

### 10.0 Next Meeting

The next meeting of the Board is Tuesday February 14, 6:00 pm. at Stanley Avenue Baptist Church.

11.0 **M. Strecker moved** that the meeting be adjourned at 7:25 pm.

## MEMO

To Board of Directors  
From: M. Emo, CEO  
Date: January 4, 2017  
Re: 6.2 Consent Agenda. CEO Report

---

Shay DeWolfe, OSPCA Agent, will be joining the Protection Team on January 25<sup>th</sup>. Shay will round out the Team's numbers to three full time Agents. Shay is currently with AWASCO (Kitchener-Waterloo and Stratford-Perth Humane Societies) and serves as both Animal Control Officer and Agent.

An application was made to PetSmart Charities in early December for funds to help subsidize 1200 spay neuters for pets residing in inner city communities (\$66,000: \$55 x 1200 surgeries). All procedures include vaccinations including rabies vaccination, microchip identification, and flea and deworming applications. The Companion Animal Hospital continues to book 100 subsidized S/N surgeries a month, each requiring a \$20 owner co-pay and subsidized by the Seliga fund pending decision on the grant application.

December year end data confirm that a record number spay neuter surgeries were performed in 2016 at 4,010. Numbers have been increasing annually since 2013. Given the limitations of shelter housing capacity, the increase is largely in the community with the S/N program providing affordable alters for family owned pets. With respect to cats, spay neuter means cats are not producing kittens and goes a long way to reducing cat overpopulation. Second, all cats are vaccinated against rabies . And finally, all cats receive a permanent form of identification to ensure they get home if lost.

Spay Neuters	All owned pets	Owned cats
2013	1375	771
2016	2291	2090

Picture your Pet (PYP) was hosted at 7 community locations over 12 sessions (6 weekends) in November and December 2016. Participation rate was higher – 782 families over 610 families in 2015. Net income was down slightly (~\$11,000) due to the lower cost of digital product for the customer as contrasted with print product; expenses were significantly decreased. Hosting PYP at multiple event sites brings Santa closer to home, is more labour intensive, and is supported greatly by volunteers. Debrief sessions in January will identify opportunities for improvement; to date, customer and host feedback has been relatively positive. Changes next year do include earlier marketing efforts and volunteer leaders to supervise event sites.