



Hamilton/Burlington SPCA
Board Meeting Minutes
Tuesday, June 14, 2016. 6:00 pm.
The Portable, HBSPCA – 245 Dartnall Road

Present: M. Strecker, Chair; B. Dowd; J. Gledhill; B. Holton; J. Junaid; M. Moore; K. Ugenti; M. Emo (CEO)
Guests: Deborah Brown, James Lefebvre, John Mullen, Jaime Stephenson, Cathy Turner
Regrets: A. Johnson; J. Nemet

1.0 Welcome

M. Strecker called the meeting to order at 6:00 pm with quorum in place.

2.0 Approval of Agenda

M. Moore moved to approve the agenda. **J. Junaid seconded. Motion carried.**

3.0 Declarations of Interest

None reported.

4.0 Approval of Minutes

K. Ugenti moved to approve the minutes of May 10, 2016. **B. Dowd seconded. Motion carried.**

5.0 Business Arising

5.1 Insurance

M. Emo reported on the outcomes of the recent RFP for Insurance (property and casualty, commercial vehicle, and Director's and Officer's insurance). Five (5) firms were invited to submit proposals; four (4) proposals were submitted; two (2) firms were shortlisted, and one (1) firm complied with requirements for an insurance program. Subsequently, Dan Lawrie, the successful candidate and the incumbent, is developing the annual insurance program coverage.

6.0 Consent Agenda

B. Dowd moved to receive the consent agenda. **K. Ugenti seconded. Motion carried.**

M. Emo added two items to the previously circulated CEO report: a) the Art Gallery of Hamilton (AGO) is a confirmed partner to host the first annual Just for Cats video film fest one evening in November, (date to be determined); and b) the Hamilton Community Foundation and HBSPCA Board and staff leadership met on Monday June 13th to celebrate a pending grant from a significant gift to the Foundation intended to support the animals at the HBSPCA. A public celebration of the gift will be made pending confirmation as to how the annual grant will support improved health and well-being.

7.0 Committee Reports

7.1 Development Committee

B. Holton and J. Gledhill reported that an education/orientation session will be held on Wednesday, July 20th (time TBD) for new Board members; current Board members are welcome to join. The Board meeting on August 9 will be combined with an evening social.

8.0 New Business

8.1 Board Transitions

M. Strecker thanked departing Board Members Barry Dowd and Janeen Junaid for their contributions as Board members to financial oversight and shelter medicine respectively. Juanita Gledhill thanked Margaret Strecker, whose 4 years as Chair concludes today, for her leadership and tireless active commitment to the health and well-being of pet companions.

9.0 In Camera: Legal

J. Gledhill moved that the Board meeting go in camera. **B. Holton seconded. Motion carried.**
M. Moore moved that the Board meeting go out of camera. **J. Junaid seconded. Motion carried.**

10.0 Next Meeting

The next meeting of the Board is Tuesday August 9, 6:00 pm. Location to be determined.

11.0 **B. Dowd moved** that the meeting be adjourned at 6:35 pm.