



**Position Description for Co-op Placement Students  
Cat Care Kennels**

**Position Title:** Kennel Assistant, Cat Care  
**Immediate Supervisor:** Julia Wright, Cat Care Specialist  
**Placement Hours:** Shifts are Mornings 8:00 to 11:00 am or Afternoons 1:00 to 4:00 pm

**Key Responsibilities:**

- Refresh and clean cat kennels daily: water bowls, bedding, litter pans
- Brush cats
- Socialize cats
- Tidy cat kennel area

**Required Skills, Experience and Behaviours:**

- Diligent compliance with guidelines and protocols for personal and animal safety
- Experience with cats
- Able to work in a fast paced environment
- Punctual and reliable
- Work independently and as part of a team
- Good organizational skills

**Working Conditions:**

- Physical demands of the position include bending, kneeling, lifting and carrying of laundry and lifting 18 kg bags of cat food and litter independently

**Orientation and Training:**

- Health and Safety Orientation is provided the first day of placement
- Co-op student will shadow and train with experienced volunteer and/or staff