



## **Position Description for Co-op Placement Students Dog Care Kennels**

**Position Title:** Kennel Assistant, Dog Care  
**Immediate Supervisor:** Becky Collins, Shannon Woods, Animal Care Attendants  
**Placement Hours:** Shifts are Mornings 8:00 to 11:00 am or Afternoons 1:00 to 4:00 pm

### **Key Responsibilities**

- Clean and disinfect dog kennels daily.
- Perform housekeeping duties: laundry tasks (washing, drying and folding bedding and towels), sweeping floors, disposing of garbage and collecting of recycling
- After assessing students' abilities to follow staff directions and health and safety protocols, students may be offered opportunities to handle and walk dogs

### **Required Skills, Experience and Behaviors**

- Diligent compliance with guidelines and protocols for personal and animal safety
- Experience with different breeds and sizes of dogs
- Able to work in a fast paced environment
- Punctual and reliable
- Work independently and as part of a team
- Good organizational skills

### **Working Conditions**

- Physical demands of the position include bending, kneeling, lifting and carrying of laundry and lifting 18 kg dogs and 20 kg bags of dog food independently

### **Orientation and Training:**

- Health and Safety Orientation is provided the first day of placement
- Co-op student will shadow and train with experienced volunteer and/or staff