



Hamilton/Burlington SPCA
Board Meeting Minutes
Tuesday March 13, 2018. 6:30 p.m.
245 Dartnall Road, Hamilton

Present: K. Ciavarella, D. Duke, J. Gledhill, Chair; M. Moore; J. Mullen; J. Nemet; M. Strecker, C. Turner, P. Wolfe, M. Emo (CEO)
Regrets: D. Brown, A. Johnson

1.0 Welcome

J. Gledhill called the meeting to order at 6:35 p.m. with quorum in place.

The meeting opened with an education session – an overview of pathways to care for cats at the HBSPCA shelter. The session highlighted a) the spay neuter program for owned cats, cats in foster care, street cats, and cats in shelter care; b) client groups in the community; c) the range of fee structures to support responsible pet parents, keep pets at home and reduce unnecessary intake; and d) how donations, major gifts, directed bequests and grants support healthy safe and wanted pets in the community HBSPCA serves.

2.0 Approval of Agenda

M. Strecker moved to approve the agenda as circulated. **Seconded by J. Nemet. Motion carried.**

3.0 Declarations of Interest

None reported.

4.0 Approval of Minutes

K. Ciavarella moved to approve the Board meeting minutes of February 13, 2018, with the addition of a statement of an in camera approved motion. **Seconded by P. Wolfe. Motion carried.**

5.0 Business Arising

Moved to in camera.

6.0 Consent Agenda

M. Strecker moved to receive the Consent Agenda including 6.1 Chair's Report, and 6.3 Program Reports. **J. Mullen seconded. Motion carried.**

6.1 Chair's Report.

The Chair thanked Board members for joining a Board education session on Thursday, March 8. On behalf of the Board, the Chair thanked the staff for their comprehensive preparation to ready the HBSPCA to host Royal Canin's Global Marketing Team at the shelter on Thursday March 1.

6.2 CEO Report

None.

6.3 Program Reports

The CEO confirmed that the program reports are based on the calendar year. The shelter data report will be reframed to reflect the April-March calendar cycle.

7.0 Committee Reports

7.1 Development Committee

P. Wolfe summarised the previously circulated Development Committee Report, highlighting that event fundraising reports will include all costs and revenues.

7.2 Finance Report

J. Mullen moved that the CEO be authorized to spend operating dollars consistent with the approved 2017-2018 budget as of April 1, 2018, pending the approval of the 2018-2019 budget. **K. Ciavarella seconded. Motion carried.**

8.0 New Business

8.1 Membership

C. Turner moved to approve Rob Nairn as a Member of the HBSPCA. **D. Duke seconded. Motion carried.**

9.0 In Camera: Legal and Contractual.

P. Wolfe moved the meeting go in camera. **D. Duke seconded. Motion carried.**

M. Moore moved the meeting go out of camera. **J. Nemet seconded. Motion carried.**

Report of the Chair

The Chair reported that the Board meeting moved to a closed session at 7:05 p.m. to discuss updates on 3 legal issues and one contractual issue. And returned to an open session at 7:20 p.m.

The Chair moved that the report on the in camera session be approved. **Seconded by D. Duke. Motion carried.**

10:00 Next Meeting: Tuesday April 10, 2018

11:00 **D. Duke moved** the meeting be adjourned at 7:25 pm.

Minutes Approved: April 10, 2018

Signature: Maureen Moore, Board Secretary.

Maureen A Moore
