



Volunteer Posting

Position Title: Animal Care Assistant, Companion Animal Hospital

Commitment: Minimum of one 4 hour shift per week Monday thru Friday.
Shifts are 9 am to 1 pm; 10 am to 2 pm; 11:30 am to 3:30 pm

Accountability: Reports to Registered Veterinarian Technicians

The Companion Animal Hospital is an accredited animal hospital that provides services to homeless and neglected animals in care at the Hamilton Burlington SPCA (HBSPCA) and, family owned pets through our low-cost community spay/neuter program.

The Successful Candidate

- Comfortable working with pet companion animals
- Available at minimum for one 4 hour shift a week
- Thrives in a team environment inclusive of volunteers, staff and experts committed to maintaining a best practice Companion Animal Hospital
- Willing to be orientated to the work of the HBSPCA and for the position of Animal Care Assistant

Key Responsibilities

- Assist the veterinary team prepare for day surgeries: tasks include preparing vaccines and microchips, laying out surgical packs, transporting patients to surgery, and organizing animal medical records and home care information packages
- Monitor patients' recovery following surgery
- Clean and disinfect cages
- Perform housekeeping duties: laundry tasks (washing, drying and folding bedding and towels), sweeping floors, disposing of garbage and collecting of recycling

Required Skills, Experience and Behaviors

- Animal care experience as a veterinarian technician or veterinarian technician assistant or hospital patient care experience preferred
- Diligent compliance with guidelines and protocols for personal and animal safety
- Excellent time management and organizational skills

Working Conditions

Physical demands of the position include bending, periods of kneeling, and carrying and lifting of laundry

Please contact Denise Rowse, Coordinator Volunteer Services for an application drowse@hbspca.com or call 905-574-7722 ext. 423 for more information. References and a criminal reference check will be required.

*The Hamilton/Burlington Society for the Protection of Cruelty to Animals (HBSPCA) is a charitable animal welfare organization. Programs protect animals from people, care for abused and neglected animals in our companion animal hospital, kennels and foster homes, and promote responsible pet ownership. Approximately 2,000 animals are adopted every year. **Please visit www.hbspca.com and discover the miracles that happen every day at the HBSPCA.***

Charitable Registration #: 11923 6750 RR001