



Hamilton/Burlington SPCA
Board Meeting Minutes
Tuesday February 13, 2018. 6:30 p.m.
245 Dartnall Road, Hamilton

Present: D. Brown, K. Ciavarella, D. Duke, J. Gledhill, Chair; M. Moore; J. Mullen; J. Nemet; M. Strecker, C. Turner, P. Wolfe, M. Emo (CEO)
Regrets: A. Johnson

Note: J. Gledhill delegated J. Nemet to Chair the meeting.

1.0 Welcome

J. Nemet called the meeting to order at 6:35 p.m. with quorum in place.

2.0 Approval of Agenda

M. Moore moved to approve the agenda as circulated. **Seconded by P. Wolfe. Motion carried.**

3.0 Declarations of Interest

None reported.

4.0 Approval of Minutes

M. Strecker moved to approve the Board meeting minutes of December 12, 2017, with one grammatical correction. **Seconded by D. Brown. Motion carried.**

5.0 Business Arising

None

6.0 Consent Agenda

D. Brown to receive the Consent Agenda including 6.1 Chair's Report, 6.2 CEO Report, and 6.3 Program Reports. **J. Mullen seconded. Motion carried.**

6.1 Chair's Report.

The Chair updated the Board on correspondence from the Canadian Federation of Humane Societies to the OSPCA.

6.2 CEO Report

M. Emo added to her report previously circulated that a Hamilton Animal Services Report on a City adoption program was anticipated within a few days, and that likely the HBSPCA would make a delegation at the City's Planning Committee on February 20. M. Emo will circulate key points to be made to the Board prior February 20.

7.0 Committee Reports

7.1 Development Committee

P. Wolfe summarised the previously circulated Development Committee Report, and noted that all Board members will be contacted regarding their preferred timing to host a meeting of interested colleagues about the HBSPCA service to community.

7.1.2 Development Committee Terms of Reference

P. Wolfe moved to approve the proposed Development Committee Terms of Reference. **C. Turner seconded. Motion carried.**

7.2 Finance Committee

J. Mullen, Treasurer highlighted outcomes of the Finance Committee meeting on February 2, 2018.

7.2.1 Finance Report

J. Mullen moved the approval of the 3rd Quarter Financial Report. **M. Strecker seconded. Motion carried.**

7.3 Governance

M. Strecker summarised the status of work in progress at the Governance Committee including By-law review, governance policies for accreditation and Board member recruitment.

7.3.1 Strategic Plan

Discussion outcomes on the strategic plan included the importance of next steps to identify key activities to action the directions, and identified performance metrics.

K. Ciavarella moved to approve the three year strategic plan. **Seconded by D. Duke. Motion carried.**

8.0 New Business

8.1 Membership

M. Moore moved to approve Angela Pappalia as a member of the HBSPCA. **K. Ciavarella seconded. Motion carried.**

9.0 In Camera: Legal and Contract.

M. Strecker moved the meeting go in camera. **P. Wolfe seconded. Motion carried.**

P. Wolfe moved the meeting go out of camera. **J. Mullen seconded. Motion carried.**

Report of the Chair

The Chair reported that the Board meeting moved in camera at 7:45 p.m. to review a legal matter. And moved out of camera at 8:15 pm.

The Chair moved that report of the in camera meeting be approved. Seconded by J. Mullen. Motion carried.

11.0 P. Wolfe moved that the meeting be adjourned at 8:20 pm.

Date Approved: Tuesday March 13, 2018.

Signature: Maureen Moore. Board Secretary



Maureen A Moore